



## Postgraduate Medical Education Advisory Committee (PGMEAC)

Friday, February 28, 2020

12:30 – 2:30 pm

500 University Avenue; PG Boardroom A

### MINUTES

**Present/Teleconference:** C. Abrahams (PGME), A. Atkinson (Peds), G. Bandiera (PGME-Chair), L. Bahrey (Anesthesia), E. Bartlett (Diag Rad), S. Bernstein (UG Clerkship), A. Bezjak (Rad Onc), K. Butler (PARO), M. Cada (Peds Sub-Spec), P. Campisi (Otolaryngology), S. Clancey (PAAC), S. Done (Lab Medicine Programs), S. Doshi (PARO), L. Erlick (Dir. UG & PG Medical Educ, SHN), M. Farrugia (ObGyn), M. Fefergrad (Psychiatry), K. Iglar (Dir. PGME, SMH), J. James (VP Educ Sinai Health System), N. Krishnan (PGME), A. Kumagai (Medicine Sub-Specialties), J. Lloyd (Ophthalmology), J. Maggi (PG Wellness), S. Murdoch (DFCM), B. Pakes (PHPM), L. Probyn (PGME), G. Sirianni (FM Enhanced Skills), L. St. Amant (PGME)

**Regrets:** M. Bell (CPSO), A. Freeland (VP Education THP/AD Med Ed Regional), J. Goguen (Int Med), P. Houston (UG Vice Dean), N. Jones (CIP), R. Levine (Surgery), R. Schneider (Peds Sub-Spec)

#### 1. AGENDA/MINUTES

- a) Minutes of the Friday, November 29, 2019 meeting were approved as circulated.
- b) G. Bandiera welcomed committee members to the meeting and provided a brief roll call, including those joining via teleconference.

#### MATTERS ARISING/REGULAR UPDATES & FOLLOW-UP

##### 2. Resident Report

PARO held their site meeting in February and their social schedule was planned for the year, which includes: Night at the ROM, Night at Ripley's Aquarium, Paint Night, Yoga and many others. On June 25<sup>th</sup>, there will be a social for all incoming residents following the New Resident Welcome Reception.

##### 3. PAAC Report

S. Clancey reported that the PAAC Awards Nomination forms have been sent to PDs. This year PAAC has expanded the award to two awards, one for Administrative Excellence/Leadership and a second for Quality Improvement/Innovation. **Deadline for submission is March 25<sup>th</sup>**

A full-day wellness session was held on February 25<sup>th</sup> for PAs with strong attendance.

New PA Intro Session will be held on March 5th. If you'd like to register, you can do so via this link:

<https://facmed.registration.med.utoronto.ca/search/publicCourseSearchDetails.do?jsessionid=B5D44325FCDF811F8B3BF1DF1265F08E?method=load&courseId=1745521>

##### 4. COFM/HUEC

G. Bandiera provided updates from the full COFM and HUEC meetings which included:

**HHR planning** – still no approval from the Ministry of Health for this year's quota submission from the schools.

**International Visa Trainees** – increase in diversity of trainees. Saudi Arabia Cultural Bureau will be visiting Toronto in March with PGME and others. Contract negotiations are still underway.

The **Pandemic Planning** document was reviewed.

## HUEC

Presentations have been made to all departments regarding Learner Mistreatment findings for both MD students and residents. A new **Professional Values statement** is in its near final version being led by Pier Bryden.

The **Optimizing Learning Environment** recommendations are being implemented by both UG and PG.

The **Streamlined Onboarding Working Group** is still underway and will provide updates in the near future.

## 5. Accreditation 2020

L. Probyn provided an update on preparations for Accreditation 2020, which included:

- Programs are in the process of returning updated versions of their AQs to PGME.
- PARO, in conjunction with RDocs, held two accreditation workshops last week for residents to prepare them for what is expected of them during accreditation.
- A Timeline document was shared (attached)
  - **Pre-Survey Visit:** April 28 – 29, 2020
  - **On-site Review:** November 22 – 27, 2020

## 6. CBME/BPEA (See attached)

C. Abrahams provided an update on **CBME** activities:

We are on track with 23 programs launched in CBD and 17 programs confirmed for 2020-21 Launch with half of them piloting now. Mini-Conferences are underway and continuing with success. New efforts are underway to engage residents and program administrators through the creation of advisory groups.

C. Abrahams provided an update on **BPEA** activities:

At the last meeting in January, it was decided to remove the blank form option from EPAs and to expire EPAs after 7 days – this will take place in April. Entrustment scales are still under discussion.

A Guidelines document on Targets for EPAs was drafted, but now under review based on recent comments by the Royal College related to the inclusion of contextual variable targets on EPA assessments.

## 7. Policies/Guidelines

The Guidelines for the Appropriate Use of the Internet Electronic Networking and Other Media (in conjunction with Undergrad) was shared showing the additional principles for PGMEAC to review and approve. The document will be revised with the approved edits and returned to HUEC for approval in March; then to Faculty Council for final approval in April.

## 8. Undergrad Course Objectives (See attached)

S. Bernstein presented the document that is used in undergrad for their students to meet specific encounter requirements in line with Accreditation.

## 9. Elentra Rotation Scheduling and Teacher Assessment Pilot (See attached)

C. Abrahams shared an overview of a new pilot in Elentra for rotation scheduling and assessments including clerkship and resident assessments (ITARs) together with teacher and rotation assessments. It will be tested by two departments in the 2020-21 academic year

## 10. Resident Leadership Update (See attached)

A Matlow and L. Probyn provided an update on the leadership activities that have been happening with senior and chief residents. They include: Chief Resident Leadership Workshop, Resident Leadership Forum, Concierge Lecture Series, PGME Leadership Certificate Program with Fireside Chats.

## 11. COVID-19 Update

G. Bandiera shared that there may be restrictions on elective students who are coming to Toronto from areas affected by the COVID-19 virus. More details will be shared as they come.

**Next Meeting | March 27<sup>th</sup> at 12:30 pm via teleconference**