



Postgraduate Medical Education Advisory Committee (PGMEAC)

Friday, October 25, 2019

12:30 – 2:30 pm

500 University Avenue; PG Boardroom A

MINUTES

Present/Teleconference: C. Abrahams (PGME), L. Bahrey (Anesthesia), G. Bandiera (PGME-Chair), B. Baumgart (PAAC), K. Butler (PARO), P. Campisi (Otolaryngology), S. Done (Lab Medicine Programs), L. Erlick (Dir. UG & PG Medical Educ, SHN), M. Fefergrad (Psychiatry), M. Hynes (PGME), K. Iglar (Dir. PGME, SMH), J. James (VP Educ Sinai Health System), N. Jones (CIP), A. Kumagai (Medicine Sub-Specialties), J. Lloyd (Ophthalmology), J. Maggi (PG Wellness), A. Matlow (PGME), L. Muharuma (PGME), S. Murdoch (DFCM), D. Noone (Core Peds), B. Pakes (PHPM), L. Probyn (PGME), G. Sirianni (FM Enhanced Skills), L. St. Amant (PGME), S. Willmott (PARO)

Guest: M. Bidhendi (PA-Peds)

Regrets: E. Bartlett (Diag Rad), M. Bell (CPSO), S. Bernstein (UG Clerkship), A. Bezjak (Rad Onc), M. Cada (Peds Sub-Spec), M. Farrugia (ObGyn), A. Freeland (VP Education THP/AD Med Ed Regional), J. Goguen (Int Med), P. Houston (UG Vice Dean), R. Levine (Surgery), R. Schneider (Peds Sub-Spec)

1. AGENDA/MINUTES

a) Minutes of the Friday, September 20, 2019 meeting were approved as circulated.

b) G. Bandiera welcomed committee members to the meeting and provided a brief roll call, including those joining via teleconference.

MATTERS ARISING/REGULAR UPDATES & FOLLOW-UP

2. Resident Report

PARO just completed their first workshop of the year. There is currently an environmental scan underway of food options at hospitals.

3. PAAC Report

B. Baumgart, PAAC Chair, provided an update that the PAAC has formed an Awards sub-committee. The sub-committee is currently reviewing and revising the terms of reference for the two awards. The terms of reference will be reviewed / approved by the committee at large during the November 12th meeting. These awards are expected to be separate and distinct awards, which will highlight our colleague's roles and abilities. These awards will be presented in April 2020.

The new Spotlight Appreciation project is underway. We are seeking graphic art assistance to create a template for the Spotlight. The PAAC will discuss at the November meeting. The Spotlight will ideally be launched in the next few months.

The 2019-2020 PA Information Series has been launched. We will be starting with two sessions on November 8th with presentations by the Royal College and CaRMS. Two more sessions will be held late

November. Topics and ideas for the Wellness Retreat are being explored and we are expecting to schedule this event for February 2020.

4. COFM/HUEC

G. Bandiera reported that Full COFM met and discussed HHR planning – still no approval from the Ministry of Health for this year’s quota submission from the schools. There is much advocacy from the Deans to get the 25 CMG spots back. No change to unblended streams in the second iteration. No change or increase in the submission of applications by Saudi trainees.

HUEC Subcommittee: Learner Onboarding survey is expected to be launched in the near future. The committee is asking for input from trainees.

Modules are being updated all throughout TaHSN. The goal is to update the modules across all the hospitals.

5. Internal Review Committee

No meeting since the last report.

6. Accreditation 2020

L. Probyn provided an update on preparations for Accreditation 2020, which included:

- AQs deadline of October 15, 2019 has passed. The accreditation team is reviewing all the AQs ensuring standardized responses for each program. Programs will receive their AQs back between mid-November to mid-December
- Workshops will be offered in the near future to prepare for onsite review

7. CBME/BPEA (See attached)

L. St. Amant provided an update on CBME activities:

- CBD Launch Status was provided: 24 programs currently in CBD and 16 programs confirmed for 2020-21 Launch.
- CBD Mini-Conference Series have begun and will continue throughout the year to programs who are launching in July 2020 (Stream 1). Stream 2 series focuses on the continued launch programs and addresses changes/updates to the model, systems, etc.
- If a program wishes to pilot prior to launch, they must meet certain criteria and deadlines (slide 6).

8. Policies/Guidelines

The Wellness Guidelines for PG Trainees were reviewed and approved with a few minor corrections. The guidelines are available on the PGME website at [Policies & Guidelines list](#) (under the Health, Injury and Illness Category).

9. CaRMS Enhancements (See attached)

C. Abrahams shared that CaRMS has introduced an enhancement for interview communications, which requires programs to identify categories such as “selected to interview”, “not selected to interview” or “waitlisted” which must be entered for each applicant. The question was raised if applicants will be informed of these enhancements – C. Abrahams will follow up with CaRMS.

10. Continuous Improvement Working Group (See attached)

A. Matlow presented on a new subcommittee, advisory to the PGMEAC. This working group provides advice, support and oversight of continuous improvement activities at UofT learning sites. The working group consists of representatives from fully-affiliated and community-affiliated sites and residents.

11. Postgraduate Wellness Update (See attached)

J. Maggi provided an update on the Postgraduate Wellness Office. The name and branding is complete. There has been a slight increase in visits to the office each year. There are many projects underway including research projects, Voice of the Resident/Fellow (VOTR) survey, guideline development and collaboration with Faculty of Medicine teams.

Next Meeting | November 29, 2019