



Postgraduate Medical Education Advisory Committee (PGMEAC)

Friday, November 23, 2012

12:30 – 2:30 pm

PG Boardroom, 500 University Avenue, Suite 602

AGENDA

Agenda/Minutes

- | | | |
|---|--------------|----------|
| 1. a) Agenda Approval | S. Spadafora | Approval |
| b) Approval of Minutes, October 26, 2012* | S. Spadafora | Approval |

Regular Updates & Follow-Up

- | | | |
|---|--------------|-------------|
| 2. Update from COFM, HUEC | S. Spadafora | Information |
| 3. Resident Issues | Resident Rep | Information |
| 4. Pre-Accreditation Preparation | G. Bandiera | Information |
| 5. Policy/Guidelines/Consultation: | S. Spadafora | Approval |
| a) Postgraduate Trainee Health and Safety Guidelines (rev. from HUEC) | | |
| b) Review and Approval of PGMEAC Subcommittees Terms of Reference* ³ (Quotas Allocation, POWER Steering, PG CoreEd) | | |
| c) Statement on Accommodation of Medical Learners with Special Needs* | | |
| d) Statement on Protection of Personal Health Information* | | |

New Business

- | | | |
|---|---|-------------|
| 6. Practice Management Seminars – Overview by MD Mgmt | B. Cummings/G. Gatien, MD Management | |
| 7. Dual certification approval guidelines | S. Spadafora | Discussion |
| 8. Medical Training Days: | C. Abrahams | Information |
| a) UofT and Provincial Committee Progress | | |
| b) Recording of Vacation | | |
| 9. Convocation | S. Spadafora | Discussion |
| 10. Teacher Evaluation Form – Best Practice Monitoring | G. Bandiera | Discussion |
| 11. Case Log/Mobile Evaluation initiative & Portfolios update on ePortfolios | C. Abrahams | Update |
| 12. Best Practices on Admissions Committee | G. Bandiera | Update |

* Attachment

IMPORTANT DATES/REMINDERS:

December 14, 2012 ALL PDs – Park Hyatt – Followed by Holiday Reception, 3:30 – 5:00 pm

CARMS Match Day March 5, 2013

CCME, Quebec City, April 20-24, 2013

Program Director Appreciation March 6, 2013

FOM Education Achievement, May 7, 2013

RCPSC/CFPC Accreditation April 7-13, 2013

New Resident Welcome, June 26, 2013

PGMEAC MEETING DATES 2012-13:

| | |
|----------------------------------|------------------------------|
| September 21, 2012 (RC/CFPC) | February 22, 2013 |
| October 26, 2012 | March 22, 2013 |
| November 23, 2012 | April 2013 – no meeting |
| December 14, 2012 ALL PDs | May 24, 2013 |
| January 25, 2013 | JUNE 14, 2013 ALL PDs |

Please RSVP to arlene.mckinley@utoronto.ca