

FELLOWSHIP EDUCATION ADVISORY COMMITTEE

AGENDA

Thursday, June 15, 2017

8:00 AM – 9:30 AM

PGME Office, 500 University Avenue, Suite 602, Boardroom

1. Introduction
 - a. Minutes of meeting of March 22, 2017 ¹
 - b. Review of action items from meeting of March 22, 2016
2. Evaluation of Clinical Fellows: Update of the FEAC Sub-group
(Dr. R. Schneider)
3. Annual Review: *Guidelines for Educational Responsibilities in Clinical Fellowships*
(Dr. R. Schneider and Dr. S. Spadafora) ²
4. *Clinical Fellowship Offer Letters: Guidelines and Exemplars* – Draft Update 2017
(J. Kerr) ³
5. Action Items

FEAC meetings for the 2017-18:

- **Tuesday, October 24, 2017** (8:00 AM – 9:30 AM)
- **Tuesday, January 16, 2018** (8:00 AM – 9:30 AM)
- **Tuesday, April 24, 2018** (8:00 AM – 9:30 AM)
- **Tuesday, June 12, 2018** (8:00 AM – 9:30 AM)

¹ Attachment – Draft minutes of March 8, 2016 meeting of the FEAC

² Attachment – *Guidelines for Educational Responsibilities in Clinical Fellowships (2014)*

³ Attachment – Draft *Clinical Fellowship Offer Letters: Guidelines and Exemplars (Draft Update 2017)*