

POSTGRADUATE MEDICAL EDUCATION ADVISORY COMMITTEE
Minutes of Friday, April 28, 2017

A. Atkinson (Core Peds)	S. Glover Takahashi (PGME)	N. McHorgh (PGME)
G. Bandiera, Chair (AD PGME)	M. Hynes (PGME)	S. Murdoch (DFCM)
E. Bartlett (Diag Rad)	K. Iglar (DFCM)	L. Murgaski (PGME)
S. Edwards (PG Wellness)	J. James (Mt. Sinai VP Educ)	L. Muharuma (PGME)
M. Farugia (ObGyn)	J. Lloyd (Ophthalmology)	S. Sade (Lab Med)
M. Fefergrad (Psychiatry)	S. Lo (PARO)	E. Yu (Med Sub-Spec)

Regrets:

L. Bahrey (Anesthesia); S. Bernstein (UG Clerkship); A. Bezzak (Rad Onc); P. Campisi (Otolaryngology); A. Freeland (VPEd THP/ADME Reg); J. Goguen (Int Med), P. Houston (UG Vice Dean); J. Kirsh (CPSO), R. Levine (Surgery), B. Pakes (PHPM); N. Rosenblum (CIP); R. Schneider (Peds Sub-Spec)

AGENDA/MINUTES

1. a) The agenda was approved.
b) Minutes of the February 24, 2017 meeting were approved as circulated.

REGULAR UPDATES & FOLLOW-UP

2. Follow-up from previous meetings

G. Bandiera expanded on the reasoning behind instituting the common date for hospital orientation for new residents – the first working day after the July holiday. This allows hospitals and programs to coordinate planning for the orientation programs such as boot camps and other activities. This year, the date is Tuesday July 4, 2017.

The Guidelines for Assessment of Postgraduate Medical Residents was approved by the Faculty Council Education Committee on March 9, 2017. The changes in the Guidelines reflect current assessment practices in the competency based education model using a wide variety of assessment instrument in longitudinal experiences, regular feedback and clarifying supports to residents during the remedial period.

3. Updates from COFM, HUEC

G. Bandiera reported that the Ministry of Health is interested in improving physician planning at the national and provincial level. The current data gathered is from surveys, specialty societies, student reports and utilization data, with varying outcomes. The schools will offer proposals on how to proceed.

Enforcement of the IMG Return of Service contract is an issue for the Ministry. Some trainees have left the province, and others are unable to establish practice in their specialty. Those who have withdrawn/failed are being asked to pay back the funding – salary, benefits, and other funding. PG Deans indicated they will continue to advocate for failed trainees who cannot return the services as they are not licensed.

Electives: The AFMC suggested the creation of a portal for resident electives. However, the current system was identified as too rigid with a 6-month limitation. S. Glover Takahashi noted that the role of electives is changing with Competency Based Education and this issue will be discussed at CCME.

Sub-Specialty Matches: The PG deans will be discussing the use of CaRMS for the sub-specialties in Psychiatry, Surgery, Pain Medicine, and PGY3 Family Medicine Category 1 programs – similar to the R4 Medicine and Peds matches.

Unmatched medical students: There was much discussion at the PG COFM table on the rising number of unmatched students over the past 7-8 years and the small number of vacancies in Ontario

schools for the 2nd iteration. Causes identified were the decrease in residency positions coupled with the previous year's unmatched, transfers of existing PGY1s and CSAs.

4. Resident Report – PARO

S. Lo reported that the General Council has a new President – Elect. Contract negotiations are finalized and the changes are effective immediately. Changes include leave time and differential increases across training levels. Promotions regarding Competency Based Education will be included in the next contract negotiations. PARO Toronto events include fitness and free Yoga Tree access.

5. Internal Reviews/Accreditation

L. Murgaski gave an update on the Internal Review Committee progress. The September 2016 to November 2018 period has been/is scheduled for follow-up internal reviews and written reports. For the Family Medicine sub-committee, all sites have been reviewed and 20 written reports are required for follow-up. Of the specialty programs reviewed to date, 6 required mandated internal reviews by the RCPSC and those programs underwent preparatory reviews. (see slides for details)

The review of the PGME Office is tentatively scheduled for Fall 2018 and will be reviewed according to the new Institutional Standards (former B standards). G. Bandiera noted that the new process is characterized by reporting as a continuous flow of activity as opposed to a 6-8 year bolus. L. Probyn's group will review the standards with a view to how the PG Dean's office will adapt and itemization of changes required.

6. Competency Based Medical Education (CBME) - deferred

7. Policy/Guidelines

L. Muharuma stated that the Postgraduate Trainee Health and Safety Guidelines were originally developed in 2009 and last revised and approved by PGMEAC and HUEC in 2013. She asked members to review and send their comment/suggested edits to Postgrad for discussion at the September 2017 PGMEAC meeting. A notice will be sent out to all program directors and HUEC members asking for input also.

G. Bandiera informed members that the new RCPSC Institutional Standards has one section on Safety and Wellness which includes fatigue risk management, reporting on safety issues to the PG Office and acting on the report. This new focus will have to be included in the guideline revisions. The standards also emphasize the communication of guidelines and policies to programs and residents and a mechanism for feedback. To this end, a meeting summary/action items will be sent out to ALL program directors and Vice Chairs, Education after each PGMEAC meeting.

NEW BUSINESS

8. Transition Forum

G. Bandiera informed members of the Transition Forum that was held on April 7, 2017. Invited UG, PG and CPD faculty and staff, students, and residents gathered to discuss the issue of unmatched students and differing perspectives on application documents, program criteria and selection processes. Topics included electives, remediation, accommodation, dean's letters, research, non-clinical careers, career planning, government needs, and number of training positions. A summary report of key findings from the Forum will be distributed widely to the Medicine community.

9. Program Administrators Advisory Committee (PAAC)

L. Muharuma reported that a new committee for Program Administrators was formed (PAAC) to bring forward the perspective and concerns of program administrative staff who support residency, fellowship and medical education in the hospitals. As the Committee will report to PGMEAC, the Terms of Reference and Membership were put forward for approval. Members commented on the length of membership, suggesting that members be appointed for a 4-year term, or 2 years renewable twice – to ensure continuity from one executive to another. L. Muharuma will pass along

the recommendation. With this possible change noted, the motion to accept the PAAC Terms of Reference was approved. The PAAC chair will attend the PGMEAC meetings starting in 2017-18.

10. Quotas Allocation Process

G. Bandiera stated that the annual survey of program directors regarding residency position capacity will be sent out shortly and the Quotas Allocation Committee will meet on June 23rd to discuss the allocations for the CaRMS matches and the other specialties. Although there are no new cuts, the previously assigned reductions will be spread across programs on a cyclical basis. We ask that Program Directors answer the survey as honestly as possible.

Other Business:

The first PG Wellness Symposium will be held on Tuesday, May 30th. The event will be a showcase of the Faculty's UG and PG Wellness initiatives. Please contact Dr. Edwards' office if your program/unit has undertaken programming in this area. An RSVP notice will be sent out next week.

The annual PGME Global Health Day will be held on Thursday, June 8th in the McLeod building. A varied group of speakers will be presenting during this half-day event, with lunch available and round table discussions. The certificates of residents who have completed the 2-year certificate program in Global Health will also be presented – to residents who will now belong to the growing cohort of global health leaders.

Members were reminded of the All Program Directors meeting on May 26th at the Faculty Club and the New Resident Welcome Reception scheduled for June 29th at Hart House.

The meeting adjourned at 2:15 pm