

PAAC Meeting

Tuesday October 30, 2017

NOTES – Meeting Summary

Attendees: Bryan Abankwah, Paula Nixon, Pavi Chandrasegaram , Dragana Markovic, Chris Meledes, Savannah Clancey, Ayetheda Walker, Natalie Gomes, Tess Weber, Loreta Muharuma (PGME), Maureen Morris (PGME)

Regrets: Catherine Wong

Review of Previous Minutes

- Minutes approved as circulated.

Business Arising from Last Meeting

- 2017-2018 Information Series listing has been posted on the PGME website. A few sessions on professional/personal development have been included (e.g.: communication, negotiating difficult conversations). Loreta will follow up with Discovery Commons regarding the ability to record the sessions. Participants are able to register for sessions immediately. The committee members were asked to promote the series to their colleagues.
- The Pediatric Resource Manual was shared with the committee by Savannah. Ayetheida mentioned that she intends to use this manual to add to her personal manual. Bryan encouraged the group to continue sharing their manuals.

Standing Items

DoM Scheduling Best Practice Group

- Pavi Chandrasegaram informed the committee that the DoM Scheduling Best Practice Group has disbanded as the PGME is conducting meetings to develop Entrada.

New Business

ICRE Debrief

- Those who went to the recent ICRE meeting in Quebec City reported that they found the sessions to be useful. It was a good networking opportunity. Loreta reminded the committee that the PGME will support attendance up to \$800 to university employees.

Committee Membership

- Bryan informed the committee that two people approached him at the ICRE meeting to express interest in being on the PAAC. The committee decided to adhere to the committee terms of reference and keep the committee as it stands for this term. The committee discussed the idea of adding guest positions to interested candidates to encourage networking.

Work Plan and Project Themes

- Bryan informed the committee that he would like to strike two subcommittees; a PA award/recognition committee and a PA communication tool committee. He will send out an email to all members to request everyone to sign up to a committee.

Other Business

- Bryan informed the committee that there is a new fillable PDF PEAP form.
- Dragana asked if the start and end dates of electives could show up on the first page in the registration section of POWER. Loreta will ask the team if this is possible.
- A Post-ICRE Sharing Info Session will be organized. The committee has been asked to show their support by attending this meeting if possible.
- Bryan is now part of the PGMEAC and participated in his first meeting recently. He found the meeting to be insightful and mentioned that the minutes/previous agendas are posted on the PGME website.
- The committee discussed the prospect of monetary support for CBD. Loreta indicated that there is no definite plan in this regard at the moment. The committee wondered about the support for the need for smartphones in the new evaluation process. The committee was reminded that residents can claim phones and computers as educational expenses.

The meeting was adjourned at 1:00pm.