



Postgraduate Medical Education Advisory Committee (PGMEAC)

Friday, September 21, 2018

12:30 – 2:30 pm

500 University Avenue; PG Boardroom A

MINUTES

Attending: B. Abankwah (PAAC), L. Bahrey (Anesthesia), E. Bartlett (Diag Rad), A. Bezzak (Rad Onc), M. Caeda (Core Peds), G. Bandiera (AD PGME), M. Bell (CPSO – via TC), S. Bernstein (UG Clerkship), P. Campisi (Otolaryngology), S. Done (Anatomical Path), L. Erlick (Dir. UG & PGME, TSH via TC), M. Farrugia (ObGyn), M. Fefergrad (Psychiatry), A. Freeland (VP Education THP/AD Med Ed Regional), S. Glover Takahashi (PGME via TC), J. Goguen (Int Med - via TC), M. Hynes (PGME), K. Iglar (Dir. PGME, SMH), J. James (VP Educ Sinai Health System via TC), N. Jones (CIP), A. La Delfa (PARO), J. Maggi (PG Wellness via TC), M. Morris (PGME), S. Murdoch (DFCM via TC), L. Probyn (PGME), E. Yu (Med Sub-Spec)

Regrets: P. Houston (UG Vice Dean), R. Levine (Surgery), J. Lloyd (Ophthalmology), L. Muharuma (PGME), B. Pakes (PHPM), R. Schneider (Peds Sub-Spec),

Guest: S. Radhakrishnan, T. Pignatiello, C. Rios (PGME)

AGENDA/MINUTES

Minutes of the Friday, March 23, 2018 meeting were approved as circulated.

G. Bandiera welcomed committee members to the meeting, introduced new members, and provided a brief roll call of representatives, including those joining via teleconference.

MATTERS ARISING/REGULAR UPDATES & FOLLOW-UP

2. Follow-up from previous meetings

Rotation Block Dates

M. Morris reminded the committee that the rotation block dates are posted on the PostMD website up to the 2020-21 academic year to assist with future program planning.

Please visit <https://pg.postmd.utoronto.ca/faculty-staff/rotation-schedules/> for more details.

3. Resident Report

A. La Delfa provided shared that PARO's first General Council meeting was held in Toronto last month. The Association is currently planning goals for the year, which includes organizing social events. They will also be sampling call room audits at various hospitals.

4. Postgraduate Administrators Advisory Committee (PAAC) Report

B. Abankwah shared that the committee is updating their Terms of Reference around committee membership to ensure a balanced representation of program administrators across all sites/programs. PAAC recently joined the Program Administrator 101 session hosted by PGME – the feedback was very positive, with a strong attendance.

The committee is currently working on the Program Administrator Award and will present it at All PDs in December.

5. Updates from COFM, HUEC

COFM

G. Bandiera shared an update on the following items from the September COFM meeting:

- Ministry of Health is embarking on a different approach to HHR planning with a more evidence-based process and to be completed earlier in the cycle. A working group will convene over the next few months to provide input into the new process. While a final decision will be made by the same COFM group, multiple stakeholders will have input such as students, residents and UG Deans. General directions will be set early in the year, which will then guide quota allocations at schools in the spring before the next CaRMS cycle.
- Touchstone has revised the Canadian Medicine Primer course for international learners entering training. PGME is considering how best to prepare incoming trainees and the role Touchstone will have for University of Toronto in the future.
- COFM has asked the CPSO to consider a mechanism whereby Saudi Arabian ‘demonstrators’ can come to Ontario to get a license to do elective experiences. These individuals are sought after candidates for programs, but because they are not currently enrolled in a program in their home country they are not eligible for electives. More to come on this.
- Mandatory Reporting to CPSO was discussed about how much should be reported. The concern is how a CPSO investigation cause delay in a trainee’s renewal, which impedes a resident’s training (i.e. July start delayed).
- A Competence By Design Costing Model has been submitted by the province and COFM will review and report back. G. Bandiera reassured the members that work is happening in the background and this model will go to the Health Committee Task Force.

HUEC

No updates as the first meeting is on September 26, 2018.

6. Internal Review Committee (IRC)

L. Probyn presented the current IRC activity. Preparations have started for PGME’s accreditation, which will take place in fall 2020.

7. CBME and BPEA

G. Bandiera shared that the CBD Introductory meetings (mini-conferences) have been streamlined from eight to five meetings a year for those who are launching in the coming year. These mini-conferences provide a comprehensive introduction to CBME/CBD – including what it is; the implementation process and progress to date at U of T; faculty development; and “meantime options” available to Programs to help align them with CBD, in advance of their full launch date.

The plan is to onboard all new CBME launched programs in Elentra beginning in 2019-20. Work is underway to develop reporting in Elentra, as well as in Tableau to take advantage of visualization of CBME assessment data.

No BPEA updates as the first meeting of the year is on October 3, 2018.

8. PGME External Review

Preparations are underway for the upcoming two-day PGME external review on November 7 and 8, 2018. There will be two reviewers who are PG Deans (McGill and UBC), both have recent experience/knowledge of the new format as they recently had their own external review using the new RC accreditation system and standards.

9. Policies/Guidelines

M. Morris shared the updated PGMEAC Terms of Reference. They were approved by all members of the committee with no changes. These will be posted on the PGME website under:

<https://pg.postmd.utoronto.ca/about-pgme/boards-committees/>

NEW BUSINESS

10. Electives: Collaboration with UME and PGME

S. Bernstein, S. Radhakrishnan and T. Pignatiello from UME presented a proposal for collaboration with PGME regarding electives selection for medical students. They shared the need to improve the current process and the issues that students are currently facing. These include: inconsistent messaging regarding electives in the PG selection process from various sources, need for more current and accurate information on PG selection process. Improvements to date include: National Elective Cap will begin in 2021, enhancing the National MSPR to better inform PG on applicant performance; improved career development and CaRMS readiness. Proposed collaboration requested: survey on electives sent to PDs, discussion forum with students and PDs on electives process and selection.

11. Quota Allocations

C. Abrahams presented the review of PGY1 and MSM quotas for 2019-20. All present were reminded of the provincial cut of 25 PGY1 spots – UofT has 9 of those, and that the impact of reductions is factored in when the annual cycle of rotating reductions is considered. Allocations were approved by all present members except for Radiation Oncology and Lab Medicine.

12. New Accreditation Standards

L. Probyn shared that the new accreditation standards took effect on July 1, 2019, which include new institutional standards and new program standards. Workshops are underway and newsletters with updates will be sent out in the near future.

Copies of the new standards have been distributed to all training programs. If a program would like an additional copy, please email: pgmecoordinator@utoronto.ca.

13. Saudi Trainees

G. Bandiera provided an update that the status of new and continuing training of Saudi sponsored trainees remains in flux. The Saudi Bureau is advocating for conditional offers to be made; however, we cannot offer spots until we receive confirmation in writing from the Kingdom of Saudi Arabia.

Date of next PGMEAC Meeting: Friday, October 26, 2018