



Postgraduate Medical Education Advisory Committee (PGMEAC)

Friday, October 26, 2018

12:30 – 2:30 pm

500 University Avenue; PG Boardroom A

MINUTES

Present/Teleconference: L. Bahrey (Anesthesia), G. Bandiera (AD PGME), A. Bezjak (Rad Onc), M. Bell (CPSO), P. Campisi (Otolaryngology), S. Done (Anatomical Path), L. Erlick (Dir. UG & PGME, TSH), M. Farrugia (ObGyn), M. Fefergrad (Psychiatry), A. Freeland (VP Education THP/AD Med Ed Regional), S. Glover Takahashi (PGME), J. Goguen (Int Med), M. Hynes (PGME), K. Iglar (Dir. PGME, SMH), A. La Delfa (PARO), R. Levine (Surgery), J. Maggi (PG Wellness), M. Morris (PGME), L. Muharuma (PGME), S. Murdoch (DFCM), B. Pakes (PHPM), L. Probyn (PGME), E. Yu (Med Sub-Spec)

Regrets: B. Abankwah (PAAC), A. Atkinson (Core Peds), E. Bartlett (Diag Rad), S. Bernstein (UG Clerkship), P. Houston (UG Vice Dean), J. James (VP Educ Sinai Health System), N. Jones (CIP), J. Lloyd (Ophthalmology), R. Schneider (Peds Sub-Spec)

AGENDA/MINUTES

Minutes of the Friday, September 21, 2018 meeting were approved as circulated.

G. Bandiera welcomed committee members to the meeting and provided a brief roll call of representatives, including those joining via teleconference.

MATTERS ARISING/REGULAR UPDATES & FOLLOW-UP

2. Follow-up from previous meetings

Saudi Update

G. Bandiera shared that the situation is evolving. Conditional offers have been sent to trainees and funding contracts for MSM trainees will be honoured.

3. Resident Report

A. La Delfa shared that PARO's first Toronto site meeting will be next week, which will include planning events for the year. Call room audits at various hospitals will end October 31st.

4. Postgraduate Administrators Advisory Committee (PAAC) Report

Deferred.

5. Updates from COFM, HUEC

COFM

G. Bandiera shared an update on the following items from the October COFM meeting:

- No decision yet on Quotas Allocations, but will advise as soon as we receive notice. A few adjustments were made on the IMG allocations.

- Ministry of Health announced a recent re-organization. The HHR Workforce Planning Unit has been re-structured and is now part of the Capital and Capacity Planning Branch. David Lamb will continue as the Director.
- AFMC report regarding the *unmatched students* issue suggests unblending of IMGs and CMGs in second round of the CaRMS match. This means CMGs and IMGs would compete separately for specific CMG and IMG positions. Dialogue is ongoing.

HUEC

- **Support and Resources for Breastfeeding Mothers Across Teaching Sites Survey** was recently conducted for an environmental scan of what hospitals are currently doing. From the report, there are some supports and facilities available at some sites, but a more homogenous approach is needed.
- As incident meetings with hospital HR can be intimidating for a trainee, it was decided that they can request a representative from PG Wellness office for support and to attend the meeting with them.
- **WSIB Coverage for Fellows** moving between sites was discussed. Coverage of the clinical fellows and responsibility for WSIB premium payments is scheduled for discussion at the Fellowship Education Advisory Committee and results will be shared at a future meeting. It was previously agreed that all registered learners should be covered. Previous examination indicated that Hospitals, as the placement hosts, are required to provide WSIB coverage even if they are not paying the learner. To this affect, the PGME payroll office has been covering the cost to provide this coverage to all learners in accredited programs. Risk has been identified for those learners who fall outside of the PARO contract. Fellows who move around the system may face situations where they are not covered since they are not always seen as formal employees of the hospital. Furthermore, some fellows rotate through multiple hospitals, making it unclear who the placement host is. This topic will come back to HUEC.
- **Common Badge & standardization across sites** still no resolution as it an operational matter at hospitals. There was a previous survey of hospital procedures regarding badge production. It was recommended that the Edu Deans office update the survey and the results discussed at a future meeting.

6. Internal Review Committee (IRC)

L. Probyn presented on the current status of IRC activity. There have been four separate workshops on the new Accreditation Standards and more will be offered in the near future. Newsletters with information and status updates on Accreditation will be sent out to all programs shortly. The Accreditation team is currently reviewing results from the self-study that was sent to all programs, and will provide a summary report with identified themes of strengths and areas for improvement in the new year. (slides attached)

7. CBME and BPEA

G. Bandiera provided an update on CBME at PGME, which is providing curriculum development and assessment systems support to those programs on-ramping to Competence By Design (CBD) – whether in partial or full – in 2019-20. The second of five mini-conferences, which is attended by Program Directors, Administrators and program/departmental/divisional CBD Leads scheduled between September 2018 and June 2019 was just completed.

In 2019-20, nine programs will continue to launch CBD; fourteen programs will fully launch CBD for their year one residents; and four programs plan to partially launch select components of CBD.

In addition, PGME is providing Elentra and Tableau systems training throughout the 2018-19 year to equip programs with the skills necessary for implementation. Work around Tableau as an application to report on assessments is underway. PGME staff will offer a base configuration of assessment reports in Tableau to residency programs implementing CBME. PGME is switching back to the “core” version of Elentra for the 2019-20 academic year. The version we launched in 2018-19 was highly customized for U of T needs,

but does not offer certain features (i.e. being able to preview a form before triggering it for completion). In moving back to the core version, we will be able to easily take advantage of enhancements.

CBME Leads met with the Royal College at the recent ICRE conference. There continues to be net migration away from e-Portfolio and schools are either using Elentra or a home grown IT Platform.

G. Bandiera and S. Glover Takahashi continue to meet with the Vice Chairs, Education to provide CBD updates and ensure support is in place for all programs.

8. PGME External Review

Our PGME External Review preparations continue and are almost finalized and ready for the review meetings which will be held on November 7th and 8th.

9. Policies/Guidelines

Guideline on Assignment and Removal of Trainees from Teaching Sites is due for its five-year review. Suggested changes were provided by PGMEAC members and will be submitted to HUEC for review/approval.

NEW BUSINESS

10. PG Wellness Update

J. Maggi presented on the current status and updates in wellness. (slides attached)

The Resident Wellness Office name has changed to Postgraduate Wellness Office to reflect that they serve residents and clinical fellows.

There is a Wellness Subcommittee that meets quarterly. An invitation will be sent out to residents/fellows to sit on this committee.

Docs for Docs is a project in the works to match each trainee with a family doctor.

Multiple wellness workshops are available throughout the year. For more details on each workshop, please visit: <https://pg.postmd.utoronto.ca/current-trainees/while-youre-training/access-wellness-resources/wellness-workshop-series/>

11. Relations with Industry Module

J. Goguen shared a DRAFT module that all faculty will need to complete in the near future. It will provide scenarios and what to do if there is a conflict of interest in a variety of situations. This is in keeping with the University's Conflict of Interest and Relationships with Industry policies. More details to follow in the near future. (sample module attached)

Date of next PGMEAC Meetings:

All PDs - Friday, December 14, 2018 at 12:30 p.m. – Hart House

PGMEAC Meeting – January 25, 2019 – PGME office Boardroom A